

Job Description: Manager

TIDE is an educational reform organization founded in November 2014 that aims at bringing about sustainable change in the educational system. As of December 2025, we have impacted the lives of 50,250+ individuals. We have multiple programs that work with different aspects of education. All the programs act independently while following a similar guideline i.e., working on high-impact projects with the aim of creating a system that resolves the root cause in a span of 15 years.

Job Overview

We are looking for a leader to help us transition from a grassroots organization to a knowledge focused organization. The manager will work in a small team managing ongoing operations while supporting this transition across our programs:

1. Activity based learning resource centre- over the last decade we have designed and implemented several activity based learning materials and now seek to build an online resource centre collating and compiling materials while conducting trainings to support the uptake.
2. Education for /as/ through social justice
 - a. Disha camps and SDG workshops in rural schools- aligning with bagless days we have developed and implemented programs to engage students in resolving challenges at their schools and in their neighbourhoods.
 - b. Model city council and social changemaker fellowship in urban schools- we build awareness, understanding, empathy through dialogue and action around social issues in and around one's neighbourhood.

Job Description

We are seeking a long-term staff member that commits to at least 2 years and ideally stays on for much longer. Their primary responsibilities will include, but not be limited to the following:

- 1) Supporting ongoing operations:
 - Support the ongoing operations of Disha camps supporting our grassroots field associates
 - Manage, train, and support volunteers to conduct Disha camps in urban schools
 - Lead the curation of ABL materials (all materials are in Gujarati) for the resource center.
- 2) Develop institutional partnerships (with teachers, schools, universities, NGOs, and the government):
 - Develop partnership toolkits, presentation decks, and communication materials for outreach.
 - Build collaborations with the institutions to scale the programs
- 3) Training & Volunteer management:

- Facilitate capacity-building trainings for partner organizations including teachers, NGO staff members, and others that decide to take up our programs
 - Train university students (Bed, MSW, BRS) to implement our programs in their respective contexts.
 - Train and support TIDE volunteers to engage in Disha camps in urban schools
 - Maintain an up-to-date volunteer database, tracking skills, availability, and contributions.
- 4) Organization development
- Leverage existent systems for volunteer certification, management, monitoring and evaluation to support smooth day to day functioning.
 - Lead documentation of our work
 - Support the PR and HR volunteers

Skills and qualifications required

A successful candidate for this position should be highly reflexive, enthusiastic, and passionate about educational transformation.

They would need to have excellent communication (written and oral) skills across multiple languages. The candidate must be based in Ahmedabad or be willing to relocate and have the following skills:

Required Skills:

- Strong people management
- Outstanding verbal and written communication skills
- Proficiency in English alongwith either Gujarati or Hindi
- Proficient in Microsoft Word and Excel (we use large excel sheets for coordination and evaluation)
- Passionate towards bringing a significant change in the society
- Experience in the education sector
- Growth centric mindset.
- Readiness to travel and make site and school visits to maintain partnerships and to support volunteer's work.

Desired Skills:

- Proficiency in all three essential languages (English, Gujarati, and Hindi).
- Superior time management skills.
- Experience with social media and public relations.
- Interest in educational research and policies.
- Experience in dealing with school, university students.

The candidate must have the following qualifications:

- Minimum 3-5 years of experience in education, youth development, or nonprofit work
- A bachelor's degree (ideally a post-graduate degree else added work experience beyond the 5 years mentioned above)

The candidate must be available to join by mid February.

As an organization we welcome diverse individuals from all walks of life to apply hence age is no bar in applying to this position. Moreover, we especially welcome professionals with a keen interest in education, specifically grassroots level education intervention in India.

Organizational support

President of TIDE Foundation, Dr Jwalin Patel will provide the necessary assistance and timely guidance continued throughout the tenure to ensure optimum learning and performance in the role.

You will be a permanent staff with the authority and liberty to shape programs and processes. We aim to provide a monthly remuneration of between INR 32,500 to 37,500.

Contact Details

To apply please complete a google form on www.tideinternational.org/workwithus/ AND email your CV to info@tideinternational.org.

Application related queries can be addressed to us at info@tideinternational.org.

For further details about TIDE please visit our website at <http://www.tideinternational.org/>

or our Facebook page at <https://www.facebook.com/togetherindevelopmentandeducation>